

CHARTER TOWNSHIP OF HAMPTON
REGULAR MEETING
JANUARY 9, 2012

The regular meeting of the Charter Township of Hampton Board of Trustees was called to order at 4:04 p.m. by the Supervisor in the Boardroom of the Hampton Township Administrative Offices.

The pledge of allegiance was given to the flag.

The invocation was read and a moment of silence observed.

PRESENT: Wayne Esterhai, Gerald DeWyse, Paul Hugo, Terry Spegel, Pam Wright

ABSENT: William Tacey (excused), Donald Klass (excused)

ALSO PRESENT: Hewitt, Bartow, VanDenBoom, Foret & 6 people in audience

Motion by Hugo seconded by DeWyse that the minutes of the December 27, 2011 regular meeting be approved as printed and that the reading of the minutes be waived. Motion carried.

COMMUNICATIONS:

Motion by DeWyse seconded by Hugo that the Fire Report for December 2011; the Police Report for December 2011; the DPW Report for December 2011; and the request for use of the Boardroom by Nature's Ridge be received. Motion carried.

AUDITORS REPORT:

Motion by DeWyse seconded by Esterhai that the following warrants be approved for payment:

#35677 - #35735	General Fund	\$ 85,778.61
electronic transfer	General Fund	\$ 39,285.57
#2715 - #2716	Building Fund	\$ 125.31
#2247 - #2252	Sewer Fund	\$ 177,806.68
#4997 - #5012	Tax Fund	\$ 456,597.39
#0 - #6	Public Safety Fund	\$ 2,951.52
		\$ 762,545.08

AYES: DeWyse, Esterhai, Hugo, Wright, Spegel

NAYS: None

ABSENT: Klass, Tacey

Motion carried.

OPEN TO THE PUBLIC:

No one addressed the Board.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Motion by Hugo seconded by DeWyse that the following budget adjustments be approved for the 2011 budgets.

<u>DECREASE</u>	<u>APRV.BUDGET</u>	<u>CHANGE</u>	<u>NEW BUDGET</u>
101-890-956.000 Contingency	282,808	20,014	262,794
101-201-970.000 GSA – Capital	3,025	2,085	940
101-209-970.000 Assessor – Capital	2,000	2,000	-0-
101-209-931.000 Assessor – Equip. Repair	250	250	-0-
101-209-860.000 Assessor – Travel	1,500	1,400	100
101-253-860.002 Treasurer – T&E – Deputy	600	575	25
101-253-702.000 Treasurer – Salary	51,500	395	51,105
101-265-720.000 Hall & Grounds – S&A	260	27	233
101-266-970.000 Community Bldg – Capital	2,000	130	1,870
101-266-778.000 Community Bldg – Equip Repair	1,500	15	1,485
101-294-880.000 Public Relations – Comm. Promo	2,500	150	2,350
101-301-716.0003 Police – Hospitalization	149,000	14,520	134,480

<u>DECREASE</u>	<u>APRV.BUDGET</u>	<u>CHANGE</u>	<u>NEW BUDGET</u>
101-336-718.000 Fire – Retirement	55,800	2,000	53,800
101-336-930.000 Fire – Bldg. Maintenance	4,875	3,000	1,875
101-336-970.000 Fire – Capital	7,000	2,900	4,100
101-441-716.000 DPW – Hospitalization	71,600	2,000	69,600
101-441-718.000 DPW – Retirement	45,400	5,615	39,785
101-526-716.000 Landfill – Hospitalization	18,085	60	18,025
101-537-972.001 Water – Main Maintenance	500	103	397
101-751-970.000 FRP – Capital	6,000	4,700	1,300
101-751-974.000 FRP – Land Improvement	10,000	1,145	8,855
249-371-723.000 Bldg – Education	500	133	367
249-372-702.000 Plbg/Htg – Salaries	15,750	17	15,733
249-373-723.000 Electrical – Education	300	215	85
494-447-803.000 DDA – Engineering	5,000	3,210	1,790
590-536-973.000 Sewer – Tap Expense	5,000	5,000	-0-
590-536-715.000 Sewer – FICA	17,820	3,980	13,840
<u>INCREASE</u>	<u>APRV. BUDGET</u>	<u>CHANGE</u>	<u>NEW BUDGET</u>
101-191-702.000 Elections – Salaries	3,000	1,010	4,010
101-201-931.000 GSA – Contracted Services	21,000	1,960	22,960

<u>INCREASE</u>	<u>APRV. BUDGET</u>	<u>CHANGE</u>	<u>NEW BUDGET</u>
101-201-956.000			
GSA – Miscellaneous	2,600	125	2,725
101-209-818.000			
Assessor – Membership & Dues	2,000	305	2,305
101-209-702.000			
Assessor – Salary	107,000	2,580	109,580
101-209-715.000			
Assessor – FICA	8,200	163	8,363
101-209-716.000			
Assessor – Hospitalization	16,000	2,520	18,520
101-209-720.000			
Assessor – S&A Insurance	1,165	36	1,201
101-253-860.001			
Treasurer – Travel & Education	3,500	540	4,040
101-253-716.000			
Treasurer – Hospitalization	17,500	430	17,930
101-265-702.000			
Hall & Grounds – Salary	15,308	1	15,309
101-265-715.0003			
Hall & Grounds – FICA	1,150	22	1,172
101-265-717.000			
Hall & Grounds – Life Insurance	65	4	69
101-266-717.000			
Community Bldg – Life Insurance	30	5	35
101-266-718.000			
Community Bldg – Retirement	1,200	125	1,325
101-266-740.000			
Community Bldg – Supplies	1,700	15	1,715
101-294-956.000			
Public Relations – Miscellaneous	8,000	2,700	10,700
101-301-702.000			
Police – Salaries	582,000	5,025	587,025
101-301-718.000			
Police – Retirement	74,000	9,020	83,020
101-301-720.000			
Police – S&A Insurance	6,685	435	7,120

<u>INCREASE</u>	<u>APRV.BUDGET</u>	<u>CHANGE</u>	<u>NEW BUDGET</u>
101-301-723.000 Police – Education	7,800	40	7,840
101-336-702.000 Fire – Salaries	446,000	12,071	458,071
101-336-705.000 Fire – Reserves	62,000	2,750	64,750
101-336-715.000 Fire – FICA	37,500	2,280	39,780
101-336-718.000 Fire – Hospitalization	107,000	1,135	108,135
101-336-720.000 Fire – S&A Insurance	4,500	67	4,567
101-336-723.000 Fire – Education	6,000	60	6,060
101-336-723.000 Fire – Fire Prevention Education	1,625	137	1,762
101-336-778.000 Fire – Equipment Repair	12,000	3,900	15,900
101-441-803.000 DPW – Contracted Service	26,000	4,825	30,825
101-441-956.000 DPW – Miscellaneous	5,500	110	5,610
101-441-702.000 DPW – Salaries	296,000	675	296,675
101-441-715.000 DPW – FICA	22,000	690	22,690
101-441-742.000 DPW – Vehicle Fuel	27,300	810	28,110
101-441-743.000 DPW – Diesel Fuel	19,500	505	20,005
101-526-956.000 Landfill – Miscellaneous	800	50	850
101-526-851.000 Landfill – Telephone	430	10	440
101-537-717.000 Water – Life Insurance	135	15	150

<u>INCREASE</u>	<u>APRV.BUDGET</u>	<u>CHANGE</u>	<u>NEW BUDGET</u>
101-537-720.000 Water – S&A Insurance	660	13	673
101-537-920.000 Water – Utilities	3,000	75	3,075
101-751-920.000 FRP – Utilities	23,000	5,845	28,845
249-371-715.000 Bldg – FICA	1,603	23	1,626
249-372-818.000 Bldg – Membership & Dues	125	110	235
249-372-956.000 Plbg/Htg – Miscellaneous	523	17	540
249-373-702.000 Electrical – Salaries	7,150	145	7,295
249-373-715.000 Electrical – FICA	550	15	565
249-373-860.000 Electrical – Travel & Education	150	55	205
494-201-956.000 DDA – Street Lights	9,600	3,210	12,810
590-536-717.000 Sewer – Life Insurance	460	150	610
590-536-719.000 Sewer – Unemployment	440	280	720
590-536-702.000 Sewer – Salaries	142,000	8,550	150,550

AYES: Hugo, DeWyse, Esterhai, Wright, Spegel
 NAYS: None
 ABSENT: Klass, Tacey
 Motion carried.

Meeting was turned over to Attorney to open sealed bids for Fire Chief Vehicle. Bids for a 2012 Impala were opened as follows:

Graff Chevrolet, Inc. Bay City, Michigan	\$ 21,491.00
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Keyser Reese, Michigan	\$ 21,873.00
Draper Chevrolet Saginaw, Michigan	\$ 21,533.45

Motion by Hugo seconded by Wright that the bids be received and referred to the Fire Chief with authorization to purchase his choice.

AYES: Hugo, Wright, DeWyse, Esterhai, Spegel
NAYS: None
AB SENT: Klass, Tacey
Motion carried.

Motion by DeWyse seconded by Hugo to approve the purchase of a Western Pro-Plus snow plow for the 2011 pick-up from Knapheide Equipment Company for a cost not to exceed \$4,490.00.

AYES: DeWyse, Hugo, Esterhai, Wright, Spegel
NAYS: None
ABSENT: Klass, Tacey
Motion carried.

Motion by Hugo seconded by Esterhai to approve the purchase of a 2012 Sewer Jetter Truck from Jack Doheny Company in the amount of \$193,449.00 with the money coming from the USDA sewer grant.

AYES: Hugo, Esterhai, DeWyse, Wright, Spegel
NAYS: None
ABSENT: Klass, Tacey
Motion carried.

Motion by DeWyse seconded by Hugo to approve the purchase of a 2011 Caterpillar backhoe from Michigan Cat at a cost of \$70,792.00 (which includes a five year warranty) with the purchase being made from the USDA sewer grant monies.

AYES: DeWyse, Hugo, Esterhai, Wright, Spegel
NAYS: None
ABSENT: Klass, Tacey

Motion carried.

Motion by Hugo seconded by DeWyse to approve the purchase of a 2012 F-450 DRW Chassis Cab pick-up truck and miscellaneous equipment at a cost of \$52,463.00. Truck to be purchased from Signature Ford and equipment to be purchased from Knapheide Truck Equipment with monies from the USDA sewer grant.

AYES: Hugo, DeWyse, Esterhai, Wright, Spegel

NAYS: None

ABSENT: Klass, Tacey

Motion carried.

Motion by Hugo seconded by Wright to approve change order no. 5 with DVM Utilities in the amount of \$385,000.00 increasing the total contract price to \$4,129,116.28.

AYES: Hugo, Wright, DeWyse, Esterhai, Spegel

NAYS: None

ABSENT: Klass, Tacey

Motion carried.

Motion by Hugo seconded by Esterhai to approve the amendment to the Owner/Engineer Agreement No. 3, with Fleis & VandenBrink Engineering, in the amount of \$190,000.00 increasing the total of the agreement to \$1,452,160.00.

AYES: Hugo, Esterhai, DeWyse, Wright, Spegel

NAYS: None

ABSENT: Klass, Tacey

Motion carried.

Motion by Hugo seconded by DeWyse to approve change order no. 2 with Badger Meter at the cost of \$23,400.00 for the purchase of an additional 200 5/8 inch utility meter.

AYES: Hugo, DeWyse, Esterhai, Wright, Spegel

NAYS: None

ABSENT: Klass, Tacey

Motion carried.

ATTORNEY REPORT:

Hewitt had no report.

ENGINEER REPORT:

Bartow was not present.

STANDING COMMITTEE REPORTS:

There were no standing committee reports.

OFFICERS REPORTS:

TREASURER -	11/28/11- 12/02/11	General Fund	\$ 183,555.32
		Building Fund	974.26
		Tax Fund	<u>2,145.89</u>
			\$ 186,675.47
	12/05/11 – 12/09/11	General Fund	\$ 105,614.13
		Building Fund	969.72
		Tax Fund	206,851.14
		Overpayment	<u>7.03</u>
			\$ 313,442.02
	12/12/11 – 12/16/11	General Fund	\$ 309,405.01
		Building Fund	253.55
		Tax Fund	303,951.18
		Overpayment	<u>915.94</u>
			\$ 614,525.68
	12/19/11 – 12/23/11	General Fund	\$ 56,914.55
		Building Fund	223.12
		Tax Fund	141,432.18
		Overpayment	<u>1.02</u>
			\$ 198,570.87

TRUSTEE REPORTS:

Hugo addressed the need to replace the “Welcome to Hampton Township” signs; starting to show wear.

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OPEN TO THE PUBLIC:

No one addressed the Board.

Motion by Hugo seconded by DeWyse that the meeting adjourn. Motion carried. The meeting adjourned at 4:36 p.m..

Respectfully submitted:

Pamela J. Wright, Clerk

Terrence J. Spegel, Sr., Supervisor