

CHARTER TOWNSHIP OF HAMPTON
REGULAR MEETING
JANUARY 11, 2010

The regular meeting of the Charter Township of Hampton Board of Trustees was called to order at 4:04 p.m. by the Supervisor in the Boardroom of the Hampton Township Administrative Offices.

The pledge of allegiance was given to the flag.

The invocation was read and a moment of silence observed.

PRESENT: Hugo, Esterhai, VanDenBoom, Klass, Spiegel, Wright

ABSENT: Tacey

ALSO PRESENT: Runde, Foret, Hewitt & 2 people in audience

Motion by Hugo seconded by VanDenBoom that the minutes of the December 21, 2009 special meeting and the December 28, 2009 regular meeting be approved as printed and that the reading of the minutes be waived. Motion carried.

COMMUNICATIONS:

Motion by Hugo seconded by Klass that the Fire Report for December 2009 and the Police Report for December 2009 be received. Motion carried.

AUDITORS REPORT:

Motion by Esterhai seconded by Hugo that the following warrants be approved for payment:

#32043 - #32103	General Fund	\$ 56,929.33
electronic transfer	General Fund	37,487.47
#2596	Building Fund	56.53
#860 - #864	DDA Fund	3,822.26
#1013 - #1014	DDA Debt Retirement Fund	725.00
#4613 - #4624	Tax Fund	<u>363,139.19</u>
		\$ 462,159.78

AYES: Esterhai, Hugo, Klass, VanDenBoom, Wright, Spiegel

NAYS: None

ABSENT: Tacey

Motion carried.

OPEN TO THE PUBLIC:

No one addressed the Board.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Motion by Hugo seconded by VanDenBoom that the following adjustments be approved for the 2009 budgets:

<u>DECREASE</u>	<u>APRV.BUDGET</u>	<u>CHANGE</u>	<u>NEW BUDGET</u>
101-171-860.000 Supervisor – Deputy T&E	500	50	450
101-209-702.000 Assessor – Salary	111,705	125	111,580
101-253-860.002 Treasurer – Deputy T&E	600	50	550
101-265-956.000 Bldg & Grds. – Misc.	360	13	347
101-266-702.000 Comm. Bldg. – Salary	13,620	43	13,577
101-301-956.000 Police – Misc.	10,000	1,212	8,788
101-441-970.000 DPW – Capital	56,550	2,763	53,787
101-890-956.000 Contingency	376,855	451	376,404
249-371-956.000 Bldg. – Misc.	500	30	470

<u>INCREASE</u>	<u>APRV.BUDGET</u>	<u>CHANGE</u>	<u>NEW BUDGET</u>
101-171-703.000 Supervisor – Deputy	2,600	50	2,650
101-209-718.000 Assessor – Retirement	15,300	125	15,425
101-253-704.000 Treasurer – Deputy	2,600	50	2,650
101-265-720.000 Bldg & Grds. – S&A Ins.	245	13	258
101-266-718.000 Comm. Bldg. – Retirement	700	43	743

<u>INCREASE</u>	<u>APRV.BUDGET</u>	<u>CHANGE</u>	<u>NEW BUDGET</u>
101-301-715.000 Police – FICA	46,415	77	46,492
101-301-718.000 Police – Retirement	81,500	1,135	82,635
101-441-702.000 DPW – Salaries	385,135	2,140	387,275
101-441-715.000 DPW – FICA	29,465	566	30,031
101-441-930.001 DPW – Equip. Maintenance	19,165	57	19,222
101-874-716.000 Retirement Benefits	243,500	451	243,951
249-371-851.000 Bldg. – Telephone	400	30	430

AYES: Hugo, VanDenBoom, Klass, Esterhai, Wright, Spiegel

NAYS: None

ABSENT: Tacey

Motion carried.

Motion by Klass seconded by Esterhai that Big Boy be allowed use of the township boardroom on 1/26/2010 for training. Motion carried.

Motion by Esterhai seconded by Hugo that the meal allowance policy be amended as follows:

MEAL ALLOWANCE POLICY

While traveling in-state employees will be allowed \$60.00 per day for meals (this includes tips); while traveling out-state employees will be allowed \$60.00 per day for meals (this includes tips). The township does not approve the purchase of alcohol beverages as part of the meal allowance.

The keeping and submitting of receipts will be necessary with the meal allowance as you will be reimbursed for what you spend but never more than what is allowed for the day.

Policy for travel that does not require an overnight stay will remain the same with the meal allowance pro rated based on time of day away from work. (gone one meal; 1/3 of the allowance up to \$20.00 etc.).

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AYES: Esterhai, Hugo, Klass, VanDenBoom, Wright, Spegel
NAYS: None
ABSENT: Tacey
Motion carried.

Motion by Hugo seconded by Esterhai that in lieu of a vehicle purchase for the police department for 2010, Brent Whitman remain on the payroll until 10/31/2010 with the board reviewing the budget in October 2010 for further determination on this officer position.

AYES: Hugo, Esterhai, VanDenBoom, Klass, Wright, Spegel
NAYS: None
ABSENT: Tacey
Motion carried.

ATTORNEY REPORT:

Hewitt had no report.

ENGINEER REPORT:

Bartow was not present.

STANDING COMMITTEE REPORTS:

There were no standing committee reports.

OFFICERS REPORTS:

SUPERVISOR – Working with the City of Bay City on the possibility of the township doing our own water & sewer meter reading & billing.

Motion by Hugo seconded by Esterhai the due to the loss of funding by BAYANET the township return its BAYANET position to regular patrol effective February 1, 2010.
Motion carried.

TRUSTEE REPORTS:

Klass & Esterhai both addressed the need to be excused from the next meeting (1/25/2010) due to the MTA conference.

OPEN TO THE PUBLIC:

No one addressed the Board.

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Motion by Hugo seconded by Esterhai that the meeting adjourn. Motion carried. The meeting adjourned at 4:32 p.m..

Respectfully submitted:

Pamela J. Wright, Clerk

Terrence J. Spegel, Sr., Supervisor