

CHARTER TOWNSHIP OF HAMPTON
REGULAR MEETING
DECEMBER 28, 2009

The regular meeting of the Charter Township of Hampton Board of Trustees was called to order at 4:03 p.m. by the Supervisor in the Boardroom of the Hampton Township Administrative Offices.

The pledge of allegiance was given to the flag.

The invocation was read and a moment of silence observed.

PRESENT: VanDenBoom, Hugo, Esterhai, Tacey, Spegel, Wright, Klass

ABSENT: None

ALSO PRESENT: Foret, R. VanDenBoom & 3 people in audience

Motion by Esterhai seconded by Hugo that the minutes of the December 14, 2009 regular meeting be approved as corrected to add the last name of Beslaer to the PA 116 application approval on page 3 of the minutes and that the reading of the minutes be waived. Motion carried.

COMMUNICATIONS:

There were no communications.

AUDITORS REPORT:

Motion by VanDenBoom seconded by Hugo that the following warrants be approved for payment:

#31989 - #32042	General Fund	\$124,657.26
#2594 - #2595	Building Fund	284.67
#1013	Road Fund	2,580.00
#1009 - #1012	Sewer Construction Fund	<u>229,953.54</u>
		\$357,475.47

AYES: VanDenBoom, Hugo, Klass, Esterhai, Tacey, Wright, Spegel

NAYS: None

Motion carried.

OPEN TO THE PUBLIC:

No one addressed the Board.

UNFINISHED BUSINESS:

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There was no unfinished business.

NEW BUSINESS:

Motion by Hugo seconded by Esterhai that the 2010 meeting schedules & auditor appointments be approved as follows:

Auditor Appointments:	January 2010	Esterhai & Hugo
	February 2010	Klass & VanDenBoom
	March 2010	Hugo & Klass
	April 2010	VanDenBoom & Esterhai
	May 2010	Esterhai & Klass
	June 2010	Hugo & VanDenBoom
	July 2010	Hugo & Esterhai
	August 2010	VanDenBoom & Klass
	September 2010	Esterhai & VanDenBoom
	October 2010	Klass & Hugo
	November 2010	Klass & Esterhai
	December 2010	VanDenBoom & Hugo
Board of Appeals Meetings:	January 21, 2010	July 15, 2010
	February 18, 2010	August 19, 2010
	March 18, 2010	September 16, 2010
	April 15, 2010	October 21, 2010
	May 20, 2010	November 18, 2010
	June 17, 2010	December 16, 2010
Planning Commission:	January 14, 2010	July 8, 2010
	February 11, 2010	August 12, 2010
	March 11, 2010	September 9, 2010
	April 8, 2010	October 14, 2010
	May 13, 2010	November 11, 2010
	June 10, 2010	December 9, 2010
Board of Trustees:	January 11, 2010	July 12, 2010
	January 25, 2010	July 26, 2010
	February 8, 2010	August 9, 2010
	February 22, 2010	August 23, 2010
	March 8, 2010	September 13, 2010
	March 22, 2010	September 27, 2010
	April 12, 2010	October 12, 2010
	April 26, 2010	October 25, 2010

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Board of Trustees:	May 10,2010	November 8,2010
	May 24,2010	November 22,2010
	June 14,2010	December 13,2010
	June 28,2010	December 27,2010

Motion by Hugo seconded by Klass that per IRS standards the mileage rate reimbursement effective January 1,2010 will be .50 cents per mile. Motion carried.

Motion by Klass seconded by VanDenBoom that the following budget adjustments for 2009 be approved:

<u>DECREASE</u>	<u>APRV.BUDGET</u>	<u>CHANGE</u>	<u>NEW BUDGET</u>
101-171-720.000			
Supervisor – S&A Ins.	700	700	-0-
101-171-718.000			
Supervisor – Retirement	8,115	500	7,615
101-171-702.000			
Supervisor – Salary	51,500	1,903	49,597
101-209-860.000			
Assessor – Travel	1,500	675	825
101-265-920.000			
Bldg & Grds – Utilities	14,000	1,000	13,000
101-265-930.000			
Bldg & Grds – Bldg Maint.	7,625	2,000	5,625
101-265-956.000			
Bldg & Grds – Misc.	1,000	640	360
101-266-956.000			
Comm. Bldg – Misc.	500	51	449
101-294-800.000			
Public Relations – Comm.Prom.	5,000	210	4,790
101-301-800.000			
Police – Cont. Services	13,000	9,000	4,000
101-301-802.000			
Police – Legal Fees	16,000	3,687	12,313
101-336-970.000			
Fire – Capital	6,000	2,500	3,500
101-336-920.000			
Fire – Utilities	10,500	1,000	9,500
101-336-860.000			
Fire – Travel	2,500	1,500	1,000

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<u>DECREASE</u>	<u>APRV.BUDGET</u>	<u>CHANGE</u>	<u>NEW BUDGET</u>
101-336-727.000 Fire – Office Supplies	1,500	345	1,155
101-890-956.000 Contingency	389,195	12,340	376,855
101-441-970.000 DPW – Capital	61,000	4,450	56,550
101-526-956.000 Landfill – Misc.	800	10	790
101-536-717.000 Sewer – Life Ins.	210	3	207
101-537-740.000 Water – Oper. Supplies	15,000	1,805	13,195
101-751-880.000 FRP – Promotions	1,500	1,420	80
249-371-860.000 Bldg – Travel & Mileage	650	385	265
249-372-702.000 Plbg/Htg – Salaries	17,500	420	17,080
249-373-956.000 Electrical – Misc.	500	100	400
249-373-723.000 Electrical – Education	300	119	181
394-890-956.000 DDA Debt – Contingency	752	1	751
494-210-802.000 DDA – Legal Fees	6,915	305	6,610
537-537-801.000 Water – Defense Fund	25,000	1,200	23,800
<u>INCREASE</u>	<u>APRV.BUDGET</u>	<u>CHANGE</u>	<u>NEW BUDGET</u>
101-171-716.000 Supervisor – Hospt.	2,000	3,103	5,103
101-209-818.000 Assessor – M&D	2,000	305	2,305
101-209-720.000 Assessor – S&A Ins.	1,165	15	1,180
101-209-860.000 Assessor – Tax Roll Prep	6,000	355	6,355

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<u>INCREASE</u>	<u>APRV.BUDGET</u>	<u>CHANGE</u>	<u>NEW BUDGET</u>
101-265-702.000			
Bldg & Grds – Salary	13,000	825	13,825
101-265-718.000			
Bldg & Grds – Retirement	1,375	115	1,490
101-265-970.000			
Bldg & Grds – Capital	13,655	2,700	16,355
101-266-740.000			
Comm. Bldg – Supplies	1,550	51	1,601
101-294-880.000			
Public Relations – Misc.	5,000	210	5,210
101-301-702.000			
Police – Salaries	590,720	8,000	598,720
101-301-715.000			
Police – FICA	45,190	1,225	46,415
101-301-718.000			
Police – Retirement	79,000	2,500	81,500
101-301-719.000			
Police – Unemployment	1,620	2	1,622
101-301-720.000			
Police – S&A Ins.	6,685	660	7,345
101-301-740.099			
Police – DARE Supplies	600	300	900
101-336-718.000			
Fire – Retirement	54,000	2,375	56,375
101-336-719.000			
Fire – Unemployment	1,000	345	1,345
101-336-720.000			
Fire – S&A Ins.	4,500	100	4,600
101-336-778.000			
Fire – Equip Repair & Maint.	12,000	1,300	13,300
101-336-975.000			
Fire – Radio/Pager Purchase	1,000	9,600	10,600
101-336-956.000			
Fire – Physicals/Medical	2,000	1,225	3,225
101-441-718.000			
DPW – Retirement	51,500	3,185	54,685
101-441-720.000			
DPW – S&A Ins.	4,585	60	4,645
101-441-727.000			
DPW – Office Supplies	350	40	390

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<u>INCREASE</u>	<u>APRV.BUDGET</u>	<u>CHANGE</u>	<u>NEW BUDGET</u>
101-441-930.001			
DPW – Equip. Maint.	18,000	1,165	19,165
101-448-956.000			
St. Lights – Utilities	120,000	2,740	122,740
101-526-851.000			
Landfill – Telephone	315	10	325
101-536-720.000			
Sewer – S&A Ins.	815	3	818
101-537-803.000			
Water – Cont. Services	5,000	1,805	6,805
101-751-974.000			
FRP – Land Improvement	9,000	325	9,325
101-751-920.000			
FRP – Utilities	21,000	1,095	22,095
249-371-702.000			
Bldg – Salary	20,450	180	20,630
249-371-800.000			
Bldg – Cont. Services	600	5	605
249-371-818.000			
Bldg – M&D	250	200	450
249-372-723.000			
Plbg/Htg – Education	1,200	295	1,495
249-372-818.000			
Plbg/Htg – M&D	400	125	525
249-373-818.000			
Electrical – M&D	0	84	84
249-373-860.000			
Electrical – Travel & Mileage	150	135	285
394-866-800.000			
DDA Debt – Bonds	112,267	1	112,268
494-201-900.000			
DDA – Printing & Publishing	500	305	805
537-537-803.000			
Water – Cont. Services	1,000	1,200	2,200

AYES: Klass, VanDenBoom, Esterhai, Hugo, Tacey, Wright, Spegel

NAYS: None

Motion carried.

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Motion by Hugo seconded by Esterhai that on the recommendation of the Supervisor all Planning Commission members be re-appointed as follows: Gerald DeWyse & Jim Helminiak with terms ending 12/1/2010; Cindy Hildinger & Gerald Talaga with terms ending 12/1/2011; Don Klass with a term ending 11/20/2012; and Michael Mulders & Mark Basket with terms ending 12/1/2012. Motion carried.

Motion by Hugo seconded by Esterhai that on the recommendation of the Supervisor all Board of Appeals members be re-appointed as follows: Ruth Noble & Nancy Smith with terms ending 12/1/2010; Devere Woods with a term ending 12/1/2011; Don VanDenBoom with a term ending 11/20/2012; and William Goetz with a term ending 12/1/2012. Motion carried.

Motion by Klass seconded by VanDenBoom to approve the request of Nature's Ridge Condominium Association for the use of the Boardroom on January 25, 2010. Motion carried.

ATTORNEY REPORT:

Hewitt had no report.

ENGINEER REPORT:

Bartow was not present.

STANDING COMMITTEE REPORTS:

There were no standing committee reports.

OFFICERS REPORTS:

CLERK - November financial reports.

TREASURER - 12/14/09 - 12/18/09	General Fund	166,417.33
	Building Fund	528.51
	Tax Fund	189,162.77
	Overpayments	<u>51.22</u>
		\$356,159.83
- 12/21/09 - 12/23/09	General Fund	64,322.26
	Tax Fund	204,017.92
	Overpayments	<u>243.74</u>
		\$268,583.92

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TREASURER - Personal property tax that board approved for small claims court has been paid - paid day after building tagged.

SUPERVISOR - Bids for sewer project should be let the 2nd week in January.
- Steve Chester leaving the DEQ; interim will be appointed;
DNR/DEQ combining.

TRUSTEE REPORTS:

Hugo asked if the township has an ordinance that addresses target practice on private property.

Klass addressed the tour of the fire barn taken after that last meeting; very impressed.

OPEN TO THE PUBLIC:

Faye Barcia, Jones Road, asked if the fire truck comes to her house will she have to pay? like a neighboring township?


Public portion of the meeting was closed.

Motion by Hugo seconded by Esterhai that the meeting adjourn. Motion carried.
Meeting adjourned at 4:26 p.m..

Respectfully submitted:



Pamela J. Wright, Clerk



Terrence J. Spigel, Sr., Supervisor