

APPLICATION FOR  
TYPE **II SITE** PLAN REVIEW  
TO THE CHARTER TOWNSHIP OF HAMPTON  
PLANNING COMMISSION

DATE: \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_

TELEPHONE # \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

NAME OF PROPERTY OWNER: \_\_\_\_\_

PROPERTY TAX NUMBER: \_\_\_\_\_

LEGAL DESCRIPTION  
OF PREMISES: \_\_\_\_\_

PRESENT ZONING: \_\_\_\_\_

BRIEF DESCRIPTION OF  
PROPOSED PROJECT: \_\_\_\_\_

ADDITIONAL INFORMATION WHICH MUST ACCOMPANY **THIS** APPLICATION AND MUST BE IN THE OFFICE 45 DAYS PRIOR TO THE **PUBLIC** HEARING:

- 1) Fifteen (15) copies of site plan, plot plan, or development plan, drawn to readable scale of the total property involved showing the location of all existing and proposed structures, the types of buildings and proposed uses.
- 2) Preliminary plans and specifications of the proposed development and for all construction.

\_\_\_\_\_  
**SIGNATURE OF APPLICANT**

**SITE PLAN REVIEW FEE: \$500.00\***

**\*The mandatory deposit listed below is additional to the base fee for the Type II Site Plan.**

This fee is due when the site plan application is submitted. It covers additional Planning Commission meetings, if necessary, and additional engineering, legal, and planning consultant costs. The fee is based on the cost of the project including land cost. The balance shall be returned after all expenses incurred by the Township have been paid, and after ninety (90) days from receiving final certificate of occupancy.

| <b>Project Cost</b>                | <b>Deposit</b> |
|------------------------------------|----------------|
| <b>\$100,000 - \$500,000</b>       | <b>\$ 750</b>  |
| <b>\$500,001 - \$1 million</b>     | <b>\$1,500</b> |
| <b>\$1 million - \$2.5 million</b> | <b>\$2,500</b> |
| <b>\$2.5 million and above</b>     | <b>\$5,000</b> |

Project Cost: \_\_\_\_\_

Deposit \_\_\_\_\_

Date Paid \_\_\_\_\_

## Hampton Charter Township Planning Fees

|   | Building Permit      | Site Plan   | Special Use Permit               | Land Division | Rezoning                               | Variance or Ordinance Interpretation (ZBA) | Special/Additional Meetings                                    |
|---|----------------------|---|----------------------------------|---------------|--|--|--|
| Base Fee                                  | \$30                 | Type I:<br>\$50<br><br>Type II:<br>\$500 + <sup>1</sup> | \$1 50                           | \$50          | \$500                                  | \$300                                      | Planning Commission – \$400<br>Zoning Board of Appeals – \$300 |
| Number of Plans                           |                      | <sup>4</sup><br>(ZO Sec. 14.04)                         | <sup>14</sup><br>(Stated online) |               |  |  |  |
| Submittal time prior to next P.C. Meeting |                      | 45 days   |                                  |               |  |  |  |
| Public Hearing Required                   |                      |   | Yes                              |               | Yes                                    | Variance – Yes<br>Interpretation – No      |  |
| Newspaper Public Hearing Notice           |                      |   | Yes                              |               | Yes                                    | Yes  |  |
| Notification of neighbors within 300'     |                      |   | Yes                              |               | Yes                                    | Yes  |  |
| Approvals Required                        | Zoning Administrator | Type II - Planning Commission                           | Planning Commission              | Assessor      | Planning Commission, Board of Trustees | Zoning Board of Appeals                    |  |

<sup>1</sup> The **mandatory deposit listed below is additional to the base fee.** It is due when the site plan application is submitted. It covers additional Planning Commission meetings, if necessary, and additional engineering, legal, and planning consultant costs. The fee is based on the cost of the project including land cost. The balance shall be returned after all expenses incurred by the Township have been paid, and after 90 days from receiving final certificate of occupancy.

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|-------------------------|---------|-----------------------------|---------|
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| \$500,001 – \$1 million | \$1,500 | \$2.5 million and above     | \$5,000 |

Fee Schedule approved by Hampton Charter Township Board of Trustees, June 22, 2009.